

## Student Background Information – ExperienCE 2022

This form is part of the application process for ExperienCE 2022. Please note that the deadline is **January 30th 2022 (23:59 GMT)**.

### Student Information

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Full Name:

Date of Birth (Age):

Gender:

Country of Citizenship:

Permanent Address:

Telephone:

Email:

### School Information

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School you currently attend:

School year:

Expected graduation date:

School Address:

### Languages

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What is your native language (mother tongue)?

How many years of English study have you had?

How would you describe your English skills (Excellent / Good / Adequate / Poor)?

- Speaking:
- Writing:
- Listening:

## Activities

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Please list all extracurricular activities you currently take part in (school clubs, sports teams, youth organisations, community service activities, leisure time activities, part-time work...)

Activity	Role	Number of years participated in	Number of hours per week

## Travel Information

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Vaccination Status:

- If vaccinated, date of the first and second dose:

In case of winning the competition, please confirm the following:

- I own a passport valid until (at least) 6 months after the CE Conference – **5.9.2022**
- I am capable of travelling to London via plane on my own (expenses covered by us)
- My parents/guardians will complete and sign a consent form agreeing with a short stay abroad (the form is available at: [https://www.mzv.cz/jnp/cz/o\\_ministerstvu/faq/pisemny\\_souhlas\\_rodicu.html](https://www.mzv.cz/jnp/cz/o_ministerstvu/faq/pisemny_souhlas_rodicu.html) and will be send to you prior to the departure as well)
- I can prove my vaccination status
- I am capable of covering additional expenses such as food, drinks, transport in London

## Parental Consent Form – ExperienCE 2022

This form must be completed by a parent/guardian of any participant who is less than 18 years of age. Please read the text below carefully, and provide the required information.

### **Please complete & sign below:**

I, the undersigned, certify that I am the parent or legal guardian of the below mentioned Participant. I hereby authorize my minor child named below to participate in ExperienCE 2022:

- I understand that by taking part in the competition, my child will submit a motivation letter and write an essay, produce a video, or record a podcast on the set topic, which will then be reviewed and assessed by the ExperienCE 2022 team as part of the competition entry.
- I understand that in taking part in the competition, my child's name may appear on the social media sites/the website of CE Conference.
- In the event of my child winning the competition, I give consent that my child may travel to London in March 2022 and attend the Conference in person (Covid-19 permitting<sup>1</sup>). The transfer expenses, accommodation and Conference ticket expenses will be covered by the ExperienCE 2022 team (all other expenses are not covered by the organisational team, including transport within London).
- I understand that none of the people within the organisational team take responsibility for a minor. However, students will be under permanent supervision of the coordinators of the CE Conference, and they will have a full travel insurance, which the CE Conference team will cover for them.
- I consent to my child's personal information being submitted for the purposes of administering the ExperienCE 2022 competition.

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<sup>1</sup> In the event of the CE Conference being unable to proceed in person due to pandemic-related restrictions, we are planning on moving the Conference online. Winners will be invited, and their event ticket expenses will be covered

Full name of child:	
Full name of Parent/Guardian:	
Relationship to the participant:	
Contact number of Parent/Guardian: (Please include country code)	
Email of Parent/Guardian:	

\_\_\_\_\_  
Signed in

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of the parent / guardian  
(Either electronically or hand-written and then scanned)

## Confirmation of the provided information & Signature

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I agree that all of the information provided in this application is correct and confirm that if chosen to participate, I will participate in all programme activities in the United Kingdom. In case of not understanding any provisions in this document, please contact [outreach@ceconference.co.uk](mailto:outreach@ceconference.co.uk).

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Signed in

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Date

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Signature of the applicant

(Either electronically or hand-written and then scanned)

## Privacy Notice

Please read our Privacy Policy (see next page). Should you wish to withdraw your consent, you may do so at any time by contacting us at [outreach@ceconference.co.uk](mailto:outreach@ceconference.co.uk).

# Privacy Policy of ExperienCE 2022

Effective Date: 1st of November 2021

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## 1. About this Privacy Policy

1.1 This privacy policy outlines the relationship between the London School of Economics Students' Union Czech & Slovak Society, represented by its Data Protection Officer, Adam Blahuta (hereinafter referred to as "the Society"), acting as the Data Controller and Data Processor, and you, a natural person and an applicant or participant of ExperienCE 2022, or their legal representative, acting as a Data Subject with certain rights and obligations regarding the processing of your personal data.

1.2 For general queries the Society may be reached at [outreach@ceconference.co.uk](mailto:outreach@ceconference.co.uk). The Data Protection Officer of the Society may be contacted via [a.blahuta@ceconference.co.uk](mailto:a.blahuta@ceconference.co.uk).

1.3 The terms used within are used in accordance with the definition found in Article 4 of the EU Regulation 2016/679, also known as the General Data Protection Regulation (hereinafter referred to as the GDPR). These terms are binding upon you and the Society.

1.4 Given that the main processing activities take place in the United Kingdom, the applicable law is, as per Article 4(16)(b) GDPR, the law of the United Kingdom, which, in the area of data protection, is regulated by the GDPR and the Data Protection Act 2018. As such, the aim of this privacy policy is to comply with these two pieces of legislation.

## 2. What data is collected

2.1 Data collected includes all of the personal information that you disclose during the application process and throughout your participation. This may include but is not limited to:

- 2.1.1 Full name,
- 2.1.2 Date of birth,
- 2.1.3 Contact, educational, and professional information.

2.2 This may also include among others incidental or meta information such as but not limited to:

- 2.2.1 Dates of application.

2.4 During the programme we may collect audio-visual material of your participation. If you object to such collection, be sure to exercise your right to restrict or object to data processing as outlined in section 10. We shall always notify you prior to capturing any audio-visual material.

## 3. Purpose of collection

3.1 Data is collected for the purpose of selection of applicants and facilitating your participation in the programme.

3.2 Failing to provide authentic personal and educational data may result in the failure of facilitation and expulsion by the Society from the programme.

3.4 The Society may use the recorded audio-visual content obtained during the programme for promotional purposes for later years or to highlight the actions of this programme.

## **4. Legal foundations of processing**

4.1 Pursuant to Article 6(1)(a) of the GDPR, data is processed with your consent which you have given by accepting the privacy policy during application on the website or before participating in the programme, and which you affirm by the continued participation. By providing this consent, the applicant also confirms that they are at least 13 years old and therefore, they can legally provide consent in line with Section 9 of the Data Protection Act 2018.

4.2 Pursuant to Article 6(1)(b) of the GDPR, the Society lawfully processes data based on the contract that you have entered into by completing and agreeing to the terms and conditions of the registration, and it is processed in order to fulfil that contract.

4.3 Pursuant to Article 6(1)(c) of the GDPR, the Society lawfully processes data based on its legal obligations to which the Society is subject.

4.4 Pursuant to Article 6(1)(f) of the GDPR, your data may be processed based on the Legitimate Interest of the Society such as marketing or promotion of the Society.

## **5. How is data processed**

5.1 Data is processed by the Society and its sub-processors with whom the Society has entered into a valid agreement on the processing of data in accordance with legislation. The sub-processors are listed in the annex of the privacy policy.

5.2 Processing is done primarily through manual record keeping in addition to third party automated means for platform facilitation such as data retention and data collection. However, this does not involve automated decision making processes as explained in section 9.1.

5.3 All audio-visual material which will be captured during the programme will be done so with prior warning and a clear indication of the beginning and end of recording.

## **6. Data retention**

6.1 Data is retained for as long as it is necessary for the performance of the registration and determination of participation, and in case of successful selection, for the duration of the programme until its termination. It is then anonymized no longer than one calendar year after the termination of the programme and retained for three years or until the Data Subject requests erasure in accordance with Section 10.

6.3 Data collected for promotional purposes, inter alia audio-visual material, shall be retained indefinitely without the prejudice for your right to erasure as provided for in Section 10.



## **7. Data security**

7.1 Data is protected by industry standard security mechanisms, and is being handled throughout the duration of its processing with the intention to minimise all risks possible.

7.2 The number of persons with access to data is minimised to those necessary, and persons with access to data are allowed to process data under the instruction of the Society so as to minimise the risk of accidental or unlawful destruction, loss, alteration, unauthorised disclosure of or access to, personal data.

7.3 In the possibility that a breach has taken place that resulted in the exposure of personal data, the Society shall notify both the competent supervisory authority and the data subject of the data breach within 72 hours of finding out about the incident.

7.4 Our website or programme may also link to external sites that are not operated by us. Please be aware that we have no control over the content and practices of these sites, and cannot accept responsibility or liability for their respective privacy policies.

## **8. Transfers**

8.1 Personal data may at times be transported to a third party outside of the UK. In the case that happens the Society has entered into an agreement with the third party in order to guarantee the transfer of personal data which is subject to appropriate safeguards as in accordance with Article 46 of the GDPR. The third parties to which your data may be transferred are listed in the annex of the privacy policy.

## **9. No automated decision-making means**

9.1 The Society does not employ any means of automated decision making on the basis of the personal data gathered.

## **10. Data subject rights**

10.1 In accordance with Chapter III of the GDPR, you have the following rights over the processing of your personal data:

- a. The right to access,
- b. The right to rectification,
- c. The right to erasure,
- d. The right to restrict processing,
- e. The right to object to processing,
- f. The right to data portability,
- g. The right to withdraw consent, and
- h. The right to lodge a complaint with a supervisory authority.

10.2 To exercise any and all of the abovementioned rights, please contact the Data Protection Officer, as indicated in section 1.2.

10.3 The right to withdraw consent is applicable to the extent that the processing in question is occurring on the legal basis of consent. This will not invalidate the lawfulness of processing before the withdrawal of consent.

10.4 You have the right to object to the processing of your personal data in the case it is being done so incorrectly or done on the basis of the legitimate interest of the Society. This does not extend to the processing done under section 4.3 wherein the Society must fulfil its legal obligations.

10.5 You have the right to at any time rectify any and all inaccuracies of personal data or to complete any and all incomplete categories of personal data.

10.6 Withdrawing consent, objecting, or otherwise requesting to restrict the processing of data that is done in order to fulfil the registration and participation as per section 4.2, may result in the deterioration of services and the Society bears no responsibility for the difficulties brought on by such requests. If such requests would result in the impossibility of exercising the entered into agreement between you and the Society, the Society shall notify you without undue delay.

10.7 The exercise of your right to portability shall be completed without undue delay on the side of the Society, free of charge, notwithstanding any administrative costs incurred in retrieving any data from third parties that shall be charged to the data subject directly. Any data shall be given in a user accessible format. Any repeat exercise of such right may incur administrative costs to the data subject.

10.8 You have the right to lodge a complaint with the relevant data protection authority, the UK Information Commissioner's Office, if you feel that your data has been handled in the breach of the law or in breach of this policy. We would urge you to first contact the Society or the Data Protection Officer to clarify any potential queries. If after such a request you are still unsatisfied, you may reach the ICO here: <https://ico.org.uk/make-a-complaint/>.

## **11. Annex**

11.1 List of third parties with which the Society cooperates and has signed a Data Processing Agreement:

11.1.1 Google LLC, 1600 Amphitheatre Parkway, Mountain View, California 94043  
USA

11.2. List of third parties that are authorised to transfer data outside of the EEA

11.2.1 Google LLC, 1600 Amphitheatre Parkway, Mountain View, California 94043 USA